

MINUTES
SUATS POLICY COMMITTEE
WEDNESDAY, DECEMBER 9, 2019 @ 3:00 P.M.
CITY COUNCIL CHAMBERS
(21 N. MAIN STREET, SUMTER, SC)

POLICY COMMITTEE MEMBERS PRESENT: The Honorable Mayor **Joseph T. McElveen, Jr.**; Chairman; County Council Chairman **James T. McCain, Jr.**; County Councilman **James Byrd, Jr.**; CTC Chairman **Hugh M. McLaurin, IV**; Senator **J. Thomas McElveen, Jr.**; Sumter Economic Development Board President & CEO **Jay Schwedler**; Planning Commission Chairman **Dennis Bolen**; Sumter City Manager **Deron McCormick**; and Sumter County Administrator **Gary Mixon**.

POLICY COMMITTEE MEMBERS ABSENT: Representative **G. Murrell Smith**; Representative **J. David Weeks**; and City Councilman **Thomas J. Lowery**, Shaw Air Force Base Commander Col. **Derek O'Malley**, SCDOT 5th District Commissioner **David E. "Gene" Branham**, and SCDOT 6th District Commissioner **John Barnwell Fishburne**.

OTHERS PRESENT: (See sign-in sheet)

STAFF MEMBERS PRESENT: Sumter City-County Planning Director **George McGregor**; Senior Planner **Kyle Kelly**, Executive Assistant **Kellie Chapman**

A meeting of the Sumter Area Transportation Study (SUATS) Policy Committee was held on Wednesday, December 9, 2019, at 3:00 p.m. in the Sumter City Council Chambers located on the Fourth Floor of the Sumter Opera House, 21 N. Main Street, Sumter, SC. The Honorable Joseph T. McElveen, Jr. called the meeting to order.

A motion to approve the agenda for the December 9, 2019 meeting was made by Mr. McCain and seconded by Mr. Byrd. The motion carried a unanimous vote.

A motion was made to approve the minutes of the June 5, 2019 by Mr. Byrd and seconded by Mr. McCain. The motion carried a unanimous vote.

The next item on the agenda was opportunity for Public Comment. There were no individuals wishing to speak at this meeting. In response to a question from the Chairman regarding public comment periods, Mr. McGregor indicated that the public comment period will be included in future meetings as needed as part of a standardization of the agenda.

SUATS Bylaws Corrections and Changes

Mr. Kelly briefed the committee on proposed corrections and changes to the SUATS Policy Committee Bylaws.

A motion to adopt the proposed Bylaws revisions was made by Mr. Schwedler and seconded by Mr. McCain. The motion carried a unanimous vote.

As an aside following the discussion of Bylaws, Chairman McElveen suggested that it might be worthwhile for staff to present a SUATS history briefing and additional details on current Federal and State Laws related to MPOs at a workshop for the Committee.

Amendment #1 to FY2020-2021 Unified Planning Work Program (UPWP)

Mr. Kelly briefed the committee on the proposed amendment #1 to the current SUATS Unified Planning Work Program (UPWP). Of particular note, the amendment includes a new task for bicycle and pedestrian planning. Mr. Kelly closed by noting that, aside from a correction of a clerical error, there are no proposed changes to the overall UPWP budget.

A motion to adopt Amendment #1 to FY2020-2021 Unified Planning Work Program (UPWP) was made by Mr. McLaurin and seconded by Mr. Schwedler. The motion carried a unanimous vote.

Guideshare Project Selection

Mr. Kelly explained to the committee that an anticipated balance of roughly \$15.5 million is available for programming of new transportation improvement projects by SUATS. Mr. Kelly then briefed the committee on the top four (4) Intersection Improvement Projects as identified in the SUATS 2045 LRTP and submitted the staff and technical committee recommendation to initiate planning phases for all four projects. Mr. Kelly also briefed the committee on the top four (4) Corridor Improvement Projects as identified in the SUATS 2045 LRTP and submitted the staff and technical committee recommendation to initiate a planning phase for the #3 ranked project, for US-15 from US-378 to Manning Ave.

After some discussion by the Committee, Mr. Schwedler made a motion to approve all four (4) proposed Intersection Improvement Projects and to combine the #3 and #4 Corridor Improvement Projects (US-15 from US-378 to Manning Ave. and US-15 from Manning Ave. to US-521) into a single project for a planning phase. The motion was seconded by Mr. James Byrd and carried a unanimous vote.

Amendment #9 to FFY 2017-2022 Transportation Improvement Program (TIP)

Mr. Kelly explained to the board that TIP is the SUATS area's short-range capital improvement program (budget) of transportation projects consistent with federal regulations and area policies and strategies. Mr. Kelly then described the amendments to the TIP.

A motion to adopt Amendment #9 to the FFY 2017-2022 Transportation Improvement Program (TIP) was made by Mr. McLaurin and seconded by Mr. Schwedler. The motion carried a unanimous vote

Amendment #4 to 2045 Long Range Transportation Plan (LRTP)

Mr. Kelly briefed the Committee on the need to adopt FY16-20 Safety Performance Targets. Mr. Kelly added that staff recommends adoption of the statewide targets developed by SCDOT.

A motion to adopt Amendment #4 to the 2045 Long Range Transportation Plan (LRTP) was made by Mr. Byrd and seconded by Mr. McCain. The motion carried a unanimous vote

Public Participation Plan

Mr. Kelly informed the committee that several revisions and updates needed to be made to the Public Participation Plan. One major revision is to public notification periods.

A motion to adopt the updated Public Participation Plan (PPP) was made by Mr. Byrd and seconded by Mr. McCain. The motion carried a unanimous vote

Title VI Nondiscrimination Plan

Mr. Kelly proposed to the committee the revisions to reorganize and streamline the current SUATS Title VI Nondiscrimination Plan.

A motion to adopt the Title IV Nondiscrimination Plan was made by Mr. Schwedler and seconded by Mr. McCain. The motion carried a unanimous vote

Limited English Proficiency Plan (LEP)

Mr. Kelly explained to the committee that a Limited English Proficiency (LEP) Plan is a guide for SUATS to address responsibilities as a recipient of federal financial assistance from the U.S Department of Transportation concerning the needs of individuals with limited English language abilities. The proposed SUATS LEP is intended to ensure SUATS compliance with Title VI and related statues regarding nondiscrimination and environmental justice.

A motion to approve the adoption of a Limited English Proficiency (LEP) Plan was made by Mr. McCain and seconded by Mr. Schwedler. The motion carried a unanimous vote.

Active Projects Update

Mr. Kelly provided a brief status update on all current area transportation improvement projects funded via the Sumter Penny for Progress initiative and SUATS Guideshare Program. The briefing focused on the implementation schedules for each major phase of work.

With no further business, Mr. McCain made a motion to adjourn the meeting at approximately 4:00 p.m. The motion was seconded by Mr. McLaurin and carried unanimously.

Respectfully submitted,

Kellie K. Chapman

Kellie K. Chapman
Board Secretary